

(\_\_\_\_\_) Published in The Wichita Eagle, Friday, January 20, 2012

## **REQUEST FOR PROPOSAL NO. – FP240003**

Sealed Request for Proposals will be received in the office of the City Purchasing Manager, 12th Floor, City Hall, 455 North Main, Wichita, Kansas, prior to **4:30 P. M., WEDNESDAY, FEBRUARY 1, 2012.** **One (1) original and one (1) copy of the proposal are required.** Envelopes must be marked “**Request for Proposal FP240003**” and show **Due Date and Time** to identify contents. "Request for Proposal" submittal letter must be signed and dated to submit a proposal for:

### **HOUSING & COMMUNITY SERVICES DEPARTMENT**

**CDBG – Women’s Shelter Services &  
Youth Crime Prevention and Enrichment**

**AS PER SPECIFICATIONS**

**F.O.B.: Wichita, KS**

Specifications for the sealed proposals are on file in the office of the Purchasing Manager, 12th Floor, City Hall, 455 North Main, Wichita, Kansas, (316) 268-4636 and on the City of Wichita website <http://ep.wichita.gov>.

The RFP is also available at the Housing & Community Services Department office or online at [www.wichita.gov/cityoffices/housing/communityinvestments](http://www.wichita.gov/cityoffices/housing/communityinvestments).

A **PRE-PROPOSAL CONFERENCE** will be held in the Board Room, on the First Floor of City Hall, 455 N. Main Street, Wichita, Kansas on **MONDAY, JANUARY 23, 2012, at 10:30 A.M.** The purpose of the meeting will be to answer questions from vendors regarding the specifications and proposal procedure.

Sealed proposals shall be received in the office of the City Purchasing Manager prior to 4:30 p.m., Wednesday, February 1, 2012.

The review and evaluation of the submitted Proposals will take estimated 60 to 90 days before notification from the City of Wichita that a contract has been approved by City Council. If the Purchasing Division may be of further assistance, please contact us at (316)268-4636.

Dated at Wichita, Kansas, on the 17<sup>th</sup> day of January, 2012.

Melinda A. Walker  
Purchasing Manager

# **A T T E N T I O N**

A PRE-PROPOSAL CONFERENCE WILL BE HELD IN

THE BOARD ROOM

FIRST FLOOR, CITY HALL

455 NORTH MAIN STREET

**AT 10:30 A. M.,**

**ON**

**MONDAY, JANUARY 23, 2012**

THE PURPOSE OF THE MEETING WILL BE TO REVIEW

REQUIREMENTS AND SPECIFICATIONS

CONTAINED IN THIS PROPOSAL PACKAGE AND TO CORRECT

ANY ERRORS OR TO MAKE ANY NECESSARY CHANGES.

ATTENDANCE AT THIS PRE-PROPOSAL IS **RECOMMENDED**

FOR THOSE FIRMS SUBMITTING PROPOSALS

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